



# ILLINOIS REVENUE

**No CPA license required**  
**No tax experience required**

## Revenue Tax Specialist Trainee

- **37.5 full time work week = Work/Life Balance**
- **Paid vacation, sick and personal benefit time**
- **Health, dental, vision and life insurance benefits**
- **Career Advancement**
- **Tuition Reimbursement**

### Position Requirements:

A Revenue Tax Specialist (RTS) Trainee is a full-time position with benefits and an annual starting salary of \$41,316 to \$56,904. The position requires a bachelor's degree and a qualifying grade from CMS.

**How to Apply:** Applicants must apply during an active posting by sending a completed and signed CMS-100 employment application, along with their college transcripts, to the Illinois Department of Revenue (IDOR) contact person or email address listed on the job posting. Once the posting closes, IDOR's Human Resource staff will send all applications to CMS for grading. To receive a qualifying grade in this title from CMS applicants need both a Bachelor's degree and a combination of 20 semester hours of coursework in the following fields of study: Accounting, Business Administration, Business Management, Communications, Economics, English, Finance, Marketing, Public Administration, Psychology, Public Relations, Sociology, or Statistics. This coursework will be verified from the applicant's college transcripts and must accompany the CMS-100 employment application when applying. Selected candidates must pass a tax compliance check and fingerprint background clearance.

If you know anyone who is interested in a trainee position or other employment opportunities at IDOR, please encourage them to visit [State of Illinois Employment Opportunities - Employment Opportunities](#) webpage. This page includes a link to the CMS-100 employment application, a job alert feature, and much more.